

**DEAL FOLDER CHECKLIST**

Agent Name: ISMAIL YAZICI

Date of Submission: 5/2/23

Property Address: 1605 Putnam Ave

Unit #: 2H

RETX #: 1030248



Copy of Signed Contract / Lease  
(Only first and signature pages req)



Copy of **all** funds collected  
(XpressPay if applicable)



Signed Agency Disclosure Form

Mary Eloise (Ellie) Patterson

|                      |                           |
|----------------------|---------------------------|
| Total Fee Collected  | \$ <u>3510</u>            |
| Referral/Listing Fee | \$                        |
| Agent Name and Split | <u>ISMAIL YAZICI % 35</u> |

----- COMPLETE BELOW ONLY WHEN INVOICING FOR PAYMENT -----

|                                                          |                                                                             |
|----------------------------------------------------------|-----------------------------------------------------------------------------|
| Landlord/Owner Name:                                     | <u>Brongstein</u>                                                           |
| Gross Rent:                                              | <u>\$1950</u>                                                               |
| Amenity Costs:                                           | Parking:<br>Bike Storage:<br>Storage Unit:<br>Cabana Space:                 |
| Total OP Amount:<br>(Include rent and all amenity costs) |                                                                             |
| OP Payment Breakdown                                     | Referral / Listing Fee:<br>Agent 1 (name/amount):<br>Agent 2 (name/amount): |
| Lease Start Date:                                        | <u>5/15/23</u>                                                              |
| Notes:                                                   |                                                                             |
| Contact Info OP Collection Name:                         |                                                                             |
| Email:                                                   |                                                                             |
| Phone:                                                   |                                                                             |

# RESIDENTIAL APARTMENT LEASE

THIS APARTMENT IS NOT SUBJECT TO RENT REGULATION

Owner and Renter make this apartment lease agreement as follows:

|                                                                                |                                                  |                                      |                                          |                                |
|--------------------------------------------------------------------------------|--------------------------------------------------|--------------------------------------|------------------------------------------|--------------------------------|
| Owner's Name<br><b>Putnam Ridge LLC</b>                                        |                                                  |                                      |                                          |                                |
| Owner's Address for Notices:<br><b>108-18 QUEENS BLVD., Queens, NY 11375</b>   |                                                  |                                      |                                          |                                |
| Renter's Name:<br><b>Mary E. Patterson</b>                                     |                                                  | Driver's License # (if applicable):  | Social Security #:<br><b>249-87-****</b> |                                |
| Renter's Present Address<br><b>1712 Harman St 3F, Ridgewood, NY 11385 - US</b> |                                                  |                                      |                                          |                                |
| Address of Premises to be Rented:<br><b>1605 Putnam Ave Queens, NY 11385</b>   |                                                  |                                      |                                          |                                |
| Apt. No.:<br><b>2H</b>                                                         | Term of This Lease:<br><b>1 year and 17 days</b> | Date of Lease:<br><b>May 2, 2023</b> | Beginning:<br><b>May 15, 2023</b>        | Ending:<br><b>May 31, 2024</b> |
| *Monthly Rent:<br><b>\$1,950.00</b>                                            |                                                  | Yearly Rent:<br><b>\$23,400.00</b>   |                                          |                                |

1. **HEADINGS:** Paragraph headings are only for ready reference to the terms of this lease.
2. **CONDITION "AS IS":** Renter acknowledges inspecting the apartment prior to signing this lease and accepts the apartment in the condition it is in as of such inspection. Renter acknowledges that the apartment is free of defects. Owner warrants that the apartment and building are fit for habitation and there are no conditions dangerous to health, life or safety.
3. **USE AND OCCUPANCY OF APARTMENT:** The apartment is to be used and occupied for private residential purposes only, as the primary residence of Renter. The apartment may be occupied only by Renter named in this lease, Renter's immediate family, or other occupants in accordance with the applicable provisions of law. Renter agrees that the apartment will be occupied only by the following individuals, in addition to Renter:

| NAME | DATE OF BIRTH | RELATIONSHIP TO RENTER |
|------|---------------|------------------------|
|      |               |                        |
|      |               |                        |

Renter is obligated to advise Owner, in writing, if any additional occupant moves into the apartment. Such notice must be furnished by Renter to Owner within 10 days of the date such additional occupant moves into the apartment. The apartment may not be occupied by more than the number of occupants permitted by §272075 of the Housing Maintenance Code. The apartment may be occupied by one roommate.

4. **RENTER'S POSSESSION OF APARTMENT:** Owner shall not be liable for failure to give Renter possession of the apartment on the beginning day of the lease term. Rent shall be payable as of the beginning of the term unless Owner is unable to give possession, in which case rent shall be payable as of the date possession is available. Owner must give possession within 30 days of the beginning day of the lease term. If not, Renter may cancel this lease and obtain a refund of money deposited. Owner will notify Renter as of the date possession is available. The ending date of the lease term will not change in the event Owner is unable to give possession as of the beginning of the lease term.
5. **RENT, ADDED RENT:** a. Rent payments for each month are due on or before the first day of each month at the address above or at a location designated by Owner in writing. Notice from Owner to Renter that rent is due is not required. The rent must be paid in full without deductions. The first month's rent and added rent must be paid when Renter signs this lease. b. Renter may be required to pay other charges and fees to Owner under the terms of this lease. They are called "added rent." This added rent will be payable as rent, together with the next monthly rent due. If Renter fails to pay the added rent on time, Owner shall have the same rights against Renter as if Renter failed to pay rent.
6. **FAILURE TO PAY RENT ON DUE DATE:** Rent is due by the first day of each month. Payment after the 10th day of each month shall be considered a "late payment." Renter expressly agrees and understands that three (3) or more late payments in any twelve month period shall be deemed to be a failure to comply with a substantial obligation of this lease and be grounds for the termination of this lease and eviction of Renter by Owner.
7. **FEE FOR LATE PAYMENT:** Due to administrative inconvenience and costs incurred due to late payment of rent, Renter agrees to pay the sum of \$50.00 per month in any month in which the rent is tendered after the late payment date,

If any part of this lease is determined to be unlawful, the remaining provisions of the lease will remain valid and in full force and effect.

Putnam Ridge LLC



**Signed by Mary E. Patterson**

Tue May 2 2023 12:51:29 PM EDT

Key: B50F2779; IP Address: 73.88.77.54

Mary E. Patterson (*Tenant*)

*Date*

(*Landlord*)

*Date*

**Check Request Form**  
**(Please complete in its entirety)**

Date of Request 5/2/23

Deal Number: 103 0248

Requestor: ISMAIL YAZICI

Payee: Putnam Ridge LLC  
(Must be made payable to recipient of money)

Amount: \$3900

Type of Check Required: Company  
(company or certified. Certified cost \$15 each)

Source of Funds WIRE  
(i.e. XpressPay or Wire - attach receipt)

Reason for Check: Rent & Deposit

Note: I hereby certify that the monies requested above are accurate, due and payable and I assume full financial responsibility for any misstatements, errors or omissions that are contained herein, whether intentional or unintentional, that result in any loss by MNS.

Signatures: 

Agent/Employee Name: ISMAIL YAZICI

Agent/Employee Signature 

Branch Manager Signature:



## Confirmation

You successfully submitted your wire on 05/02/2023 at 11:52 am Pacific Time.

To

**TDG TREGNY LLC**



United States

**From**

LLC

...0344 (Available balance \$8,244.60)

**Amount**

\$7,410.00

**Fees**

\$30.00

**Total from  
account**

\$7,440.00

**Send on** ?

05/02/2023

**Deliver by** ?

05/02/2023

**Message to  
recipient's bank**

Deal number 1030248 Agent name Ismail Yazici

**Status**

Pending

**Confirmation  
number**

OW00003185510257

[Send Another Wire](#)

formed consent in writing. In such a dual agency situation, the agent will not be able to provide the full range of fiduciary duties to the landlord and the tenant. The obligations of an agent are also subject to any specific provisions set forth in an agreement between the agent, and the tenant and landlord. An agent acting as a dual agent must explain carefully to both the landlord and tenant that the agent is acting for the other party as well. The agent should also explain the possible effects of dual representation, including that by consenting to the dual agency relationship the landlord and tenant are giving up their right to undivided loyalty. A landlord and tenant should carefully consider the possible consequences of a dual agency relationship before agreeing to such representation. A landlord or tenant may provide advance informed consent to dual agency by indicating the same on this form.

**Dual Agent with Designated Sales Agents**

If the tenant and the landlord provide their informed consent in writing, the principals and the real estate broker who represents both parties as a dual agent may designate

a sales agent to represent the tenant and another sales agent to represent the landlord. A sales agent works under the supervision of the real estate broker. With the informed consent in writing of the tenant and the landlord, the designated sales agent for the tenant will function as the tenant's agent representing the interests of and advocating on behalf of the tenant and the designated sales agent for the landlord will function as the landlord's agent representing the interests of and advocating on behalf of the landlord in the negotiations between the tenant and the landlord. A designated sales agent cannot provide the full range of fiduciary duties to the landlord or tenant. The designated sales agent must explain that like the dual agent under whose supervision they function, they cannot provide undivided loyalty. A landlord or tenant should carefully consider the possible consequences of a dual agency relationship with designated sales agents before agreeing to such representation. A landlord or tenant may provide advance informed consent to dual agency with designated sales agents by indicating the same on this form.

This form was provided to me by ISMAIL YAZICI (print name of licensee) of MNS REALTY  
(print name of company, firm or brokerage), a licensed real estate broker acting in the interest of the:

- ☐ Landlord as a (check relationship below)
- ☒ Landlord's agent
- ☐ Broker's agent
- ☐ Dual agent
- ☐ Dual agent with designated sales agent
- ☐ Tenant as a (check relationship below)
- ☒ Tenant's agent
- ☐ Broker's agent
- ☐ Dual agent with designated sales agent

For advance informed consent to either dual agency or dual agency with designated sales agents complete section below:

☐ Advance informed consent dual agency

☐ Advance informed consent to dual agency with designated sales agents

If dual agent with designated sales agents is indicated above: \_\_\_\_\_ is appointed to represent the tenant; and \_\_\_\_\_ is appointed to represent the seller in this transaction.

(I) (We) \_\_\_\_\_ acknowledge receipt of a copy of this disclosure

form: signature of {    } Landlord(s) and/or { x } Tenant(s):  
\_\_\_\_\_  
\_\_\_\_\_

Mary E Patterson  
\_\_\_\_\_

Date: \_\_\_\_\_ Date: 04/30/2023