

**DEAL FOLDER CHECKLIST**

Agent Name: Sanya Grozdanov

Property Address: 75 Ralph Ave

Unit #: 1A

RETX #: 807971

Date of Submission: 1/21/2022

- ☐ Copy of Signed Contract / Lease
(Only first and signature pages req)
- ☐ Copy of **all** funds collected
(XpressPay if applicable)
- ☐ Signed Agency Disclosure Form
- ☐ Anti-Discrimination Disclosure Form

Total Fee Collected	\$ 2047.05
Referral/Listing Fee	
Agent 1 Name and Split	Sanya Grozdanov - 35% - \$716.47

----- COMPLETE BELOW ONLY WHEN INVOICING FOR PAYMENT -----

Landlord/Owner Name:	KRE Bklyner 75 Ralph LLC.
Gross Rent:	\$ 2641.36
Amenity Costs:	Parking: - Bike Storage: - Storage Unit: -
Total OP Amount: (Include rent and all amenity costs)	\$ 2047.05
OP Payment Breakdown	Referral / Listing Fee: Agent 1 (name/amount): Sanya Grozdanov-35% - \$716.47 Agent 2 (name/amount):
Lease Start Date:	1/16/2022
Notes:	
Contact Info OP Collection Name:	
Email:	